

State of Alaska  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF PSYCHOLOGISTS AND PSYCHOLOGICAL ASSOCIATE EXAMINERS  
Minutes of the meeting June 1-2, 2023

By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of 8 AS 44.62, Article 6, a scheduled meeting of the Board of Psychologists and Psychological Associate Examiners originated from Anchorage, 550 West 7<sup>th</sup> Avenue, Ste 1550; this meeting was held via Zoom and In-Person.

The Chair brought the meeting to order at 9:03 am.

**Board Members Present Constituting a Quorum**

Dr. Erin Johnson, Chair  
Bernard Gatewood, Public Member  
Dr. Bradley McConnell  
Sherri Scott, Licensed Psychological Associate

**Board Members Absent**

None

**Staff Members Present**

Renee Carabajal, Program Coordinator II  
Jeanne Pace, Program Coordinator I  
Marlo Adams, Licensing Examiner  
Rebecca Clay, Licensing Examiner

**Members of the Public Present**

Malan Paquette

**Agenda Item - Ethics Disclosures**

All members said they had no potential ethics conflicts to disclose.

**Agenda Item – Review/Approve Agenda**

Clarification as to what agenda item #17 is about was needed. Item #17 is there to discuss any license applications that have not been approved or that had been tabled.

A question was asked if Onboard votes are registering. Onboard votes are registering even if you cannot see them from the voter side. This is a specific issue with Onboard that Onboard is working to correct. Votes are double checked, and staff will reach out if they see you haven't voted on an application.

**In a motion duly made by Bernard Gatewood, seconded by Bradley McConnell with unanimous consent, it was resolved to approve the June 1-2, 2023, agenda as presented.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			

Sherri Scott	X			
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**In a motion duly made by Sherri Scott, seconded by Bradley McConnell with unanimous consent, it was resolved to amend the June 1-2, 2023, agenda to include Agenda Item – Mission Statement.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

#### **Agenda Item – Mission Statement**

Board of Psychologists and Psychological Associates mission statement was read. Add mission statement to the webpage.

#### **Agenda Item – Review/Approve Minutes**

It is recommended by the National Organization that we read the Mission Statement at the beginning of each meeting. Will need this added to the agenda.

There are 2 edits on page 3 under Section 7, fifth line that need to be corrected. Rephrase wording to say he also registered concern, that only licensees who have obtained their education in an accredited program can qualify. On line 2, page 3, instead of Chambers, Miss Chambers will reach out to South Carolina. Then in section 8 there are two news. Under motion, change to read The Board deliberated.

**In a motion duly made by Sherri Scott, seconded by Bernard Gatewood with unanimous consent, it was resolved to accept the February 17, 2023, minutes as amended.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

#### **Agenda Item - Courtesy License Update**

Compliance notices were sent. A couple applicants are not required to report any longer. There is a new licensee whose hours are due in June. Everyone else responded. There were three that expired since the last report.

#### **Agenda Item – Division Update with Renee Carabajal**

We have no concerns with renewals getting done. Things are going smoothly with renewals. Legislature approved \$5000 to be dispersed across programs to aid with investigative costs. Investigative costs this year are at \$29,000 and last year they were at \$31,000.

#### **Agenda Item – Fiscal Report with Sylvan Robb, Division Director**

Thank you all for your work. It's a lot of work to be a board member. We really appreciate the work that you all do and that you are willing to donate your time.

The fiscal report is for fiscal year 2023. This report is through March 31<sup>st</sup>. Your total revenue for this year so far is \$16,130. Your total expenditures this year are just under \$102,000.

There was a question about the legislative gift to help with investigative costs. It would be an administrative burden to try to spread it out to all programs. We may just put it towards a shared expense.

Off Record at 9:39 am -Break

Return to record at 9:58 am

**Agenda Item – Investigations Unit with Jasmin Bautista**

11 open cases

4 closed cases

One or 2 cases is given to a board member for review, and then, as one gets done, another one is sent. The next thing to be done is start with the older cases. The next case should be the 2021 case. If it's not already on the review.

A procedure question was asked pertaining to concern about a licensing complaint. Do licensees call investigations if they are concerned about being investigated? Yes, licensees can call us, and we will answer questions. We do notify licensees. When it goes into a complaint stage, they will receive a notification in the mail in letter form from me.

**In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, Bernard Gatewood moved that the State Board of Psychologists and Psychological Associate Examiners go into executive session for the purpose of discussing matters involving consideration of government records that by law are not subject to public disclosure. Board staff to remain for the session. Sherri Scott seconded the motion. Motion passed via unanimous consent.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

Off record at 10:03 am

Return to record at 10:16 am

No action taken by Board

**Agenda Item – FY2023 Annual Report**

This is a blank template just so we can see what the Board needs to update on the annual report. Staff can update date and upload any information you send so don't spend a lot of time formatting the written work you've done. Sections the board needs to focus on are the narrative statement, budget, legislative recommendations, regulatory recommendations, goals, and objectives.

The Board set upcoming meeting dates as follows Next Board meeting August 17-18, 2023, via Zoom; Next SLEE Exam August 10, 2023, Anchorage at 2 pm; November 2-3, 2023, via Zoom; Jan 4-5, 2024, in-person meeting; Tentative SLEE Exam dates October 13, 2023, and December 15, 2023; ASPPB meeting is in

September 2023 in Cleveland; and April 18-19, 2024.

On the annual report 1a needs year updated, 1b looks fine, 1c through 1d are par for the course. No changes indicated for the goal.

The annual report must be posted by July 1<sup>st</sup>. Report needs approved within the next couple of weeks.

Goal 2c. Work session – SLEE Exam; Goal 3 – No Changes; Goal 4 – No Changes. Sunset Audits to remain in Annual report – Do not remove. Add under Sunset Audit board continues to review courtesy licenses. Pg. 10 update PsyPact and EPPP. Budget information will automatically populate. Fiscal staff will give an estimate. No changes to goals. The narrative needs changed a bit. Sherri and Erin will work on annual report through lunch. Erin to send template to Sherri.

#### **Agenda Item – Public Comment**

Malan Paquette: Concerns about public notice of meetings was brought up. It was voiced that more lead time be given as to when a Board meeting will take place. It was voiced that the Board meetings can be a learning tool for up-and-coming psychologists or psychological associates and that perhaps CEs could be offered for attendance of Board meetings. The overall all concern is not enough public are attending the Board meetings and how can this be improved.

#### **Agenda Item – FY23 Annual Report Continued**

Last year's accomplishments are drafting edits to the CEO requirements; we examined retired service status and will continue to examine this topic; we drafted changes to the LPA supervisor requirements; we opened discussion about PsyPact; we are actively addressing the required implementation of the EPPP Part 2; and we are working on rebuilding the test bank. Let's keep Alex Siegel on here just in case something big comes up.

Legislative recommendations we should revisit are license category types and criminal background checks.

Off record at 11:22 am - Lunch.

On record at 1:00 pm.

**In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, Bernard Gatewood moved that the State Board of Psychologists and Psychological Associate Examiners go into executive session for the purpose of discussing matters which by law, municipal charter, or ordinance are required to be confidential. Board staff to remain for the session. Bradley McConnell seconded the motion. Motion passed via unanimous consent.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

Off record at 1:02 pm.

On record at 2:54 pm.

Recess until 8:30 am tomorrow morning.

168 Off record at 2:54 pm.

169 On record at 8:31 am

170

171 Roll call: all Board members and staff from previous day were in attendance.

172

173 **Agenda Item – ASPPB Conference Report**

174 Invite ASPPB speaker to the next meeting. Disability was noted at the conference. How will we ask the  
175 question about mental health and physical disabilities limiting work? We will need to look at this from a  
176 legal standpoint. APA ethics code is being updated. They are leaning toward social justice and human rights.  
177 There could be a lot of potential push back. We will see what the draft looks like. No publication dates have  
178 been provided. Commission on Accreditation looking at competency based. We will need to see if our  
179 applications need to be updated. We should check in with Anisa Hauser at UAF. Erin will reach out to her.  
180 Perhaps Anisa will have a template we can use. There is an ASPPB toolkit to help manage this switch. The  
181 Canadian masters level psychologist degree is being reviewed. There was talk about the EPPP.  
182 Thirty-nine states have enacted PsyPact. Will Alaska be the only hold out? We need to keep a close eye on  
183 this. Concerns are Who will enforce? Clarification needed on states allowing prescriptions and we won't  
184 have control over Alaska Native specific CE requirements, and unaccredited vs. accredited program  
185 equivalency. PsyPact requires 3 CEU of telehealth only. Marlo to reach out to Arizona to see how PsyPact is  
186 going. Ask how many ethics complaints Arizona is getting, and how it is going overall. Should we have public  
187 comment on this?

188

189 SLEE Exam, all four candidates passed. Candidates will be informed of this via letter.

190

191 Off record at 8:48 am

192 Back on record at 9:00 am

193

194 **Agenda Item – EPPP2 Presentation with Mariann Burnetti-Atwell and Hoa Song**

195 In January 2026 part two will become part of the exam. A panel of subject matter experts decided  
196 questions. Looking to have knowledge based and competency-based exam. Perhaps students take part 1  
197 during internship phase so they can get financial assistance with costs. Dr. Burnetti-Atwell will get  
198 information on how many states are using part 1 as graduating comps. Sixty-five jurisdictions have adopted  
199 part 1 and 7 jurisdictions have adopted part 2 (part 2 is only voluntary as of right now). Some jurisdictions  
200 are looking at foregoing the oral exam and adopting the EPPP2 instead. The sample exam has 65 questions  
201 vs the 130 questions for the full exam. The sample exam cost is \$30. Cost of part 2 is \$300 before August  
202 15<sup>th</sup> and \$450 after August 15<sup>th</sup>.

203

204 Off record at 9:56 am.

205 Back on record at 10:01 am.

206

207 **Agenda Item – Regulations Project/Current Project/New Project with Alison Osbourne and Stephanie**  
208 **Davis**

209

210 In April an email was received with several different edits and sorted out a clean draft which should be in  
211 the OnBoard packet. There is a revised draft dated 04/07/2023 and starts on page 61 (clean copy) of your  
212 packet. Both clean and edited versions are in the Onboard packet.

213

214 Amendments were made to 12 AAC 60.35c(4) and 12 AAC 60.260.b. Discussion took place about these  
215 amendments.

New licensees will need 6 contact hours in 3 Professional Ethics, 6 Culture Alaska Native, 4 Telehealth, 3 Suicide and 2 Substance Abuse contact hours. Subsequent licensees' renewals or reinstatements will need 3 Professional Ethics CEU and still need the 20 CEU contact hours. July 2025 will begin the new CEU period. should the Board outline recommendations for CEU's and provide a link on the Board's webpage for Alaska Native CEU? Yes, you can provide links for this on your webpage.

Teletherapy practice will be covered in 12 AAC 60.400 to 12 AAC 60.415 of the statutes. Discussion was had about changes to these regulations that better outline teletherapy.

If you are providing business activities, you must have a telemedicine business license (TBR). This falls under business license regulations. Employees of organizations, the organization will be registered for the TBR. However, if you are an independent psychologist in business for yourself, you will need to get a TBR.

Wording is needed that the telepsychology supervision requirement does not supersede the section for supervision requirements.

A final clean version will be sent for all to review.

If providing services to anyone here in Alaska or you are providing service from Alaska (on a short-term basis), you must obtain an Alaska courtesy license.

**In a motion duly made by Bernard Gatewood, seconded by Sherri Scott with unanimous consent, it was resolved to approve regulations as amended.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

Oral and written testimony will be needed at the August 17-18 meeting. We will give 30 days' notice of the meeting and for public and oral comment. First day of the meeting, we will conduct the public comment portion.

**In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, Bernard Gatewood moved that the State Board of Psychologists and Psychological Associate Examiners go into executive session for the purpose of discussing matters involving consideration of government records that by law are not subject to public disclosure. Board staff to remain for the session. Bradley McConnell seconded the motion. Motion passed via unanimous consent.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

Off record at  
Back on record at 11:22 am

**In a motion duly made by Sherri Scott, seconded by Bernard Gatewood with unanimous consent, it was resolved to table #210008 pending further information.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

**In a motion duly made by Bernard Gatewood, seconded by Sherri Scott with unanimous consent, it was resolved to allow for vote in Onboard, when necessary, information has been received regarding #210008.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

Off record at 11:25 am - Lunch

Back on record at 1:03 pm

Correspondence with UAA's Program Coordinator indicates the UAA PhD program is opposed to allowing students to complete EPPP (Part 1) before graduation. This correspondence also noted this is the general opinion of the Council of University Directors of Clinical Psychology (CUDCP).

Renee sent a draft from Alison on amendments to Board members.

Annual report edits were sent to Renee and Erin from Sherri Scott.

**In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, Bernard Gatewood moved that the State Board of Psychologists and Psychological Associate Examiners go into executive session for the purpose of discussing matters involving consideration of government records that by law are not subject to public disclosure. Board staff to remain for the session. Sherri Scott seconded the motion. Motion passed via unanimous consent.**

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

Off record at 109 pm.

Back on record at 345 pm.

**In a motion duly made by Bradley McConnell, seconded by Sherri Scott with unanimous consent, it was resolved to adjourn the meeting at 3:44 pm.**

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287

Board Member	Approve	Deny	Recuse	Absent
Erin Johnson	X			
Bernard Gatewood	X			
Bradley McConnell	X			
Sherri Scott	X			

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290

Respectfully submitted,

DocuSigned by:  
**Marlo Adams**  
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Marlo Adams, Licensing Examiner

[7/6/2023](#)

\_\_\_\_\_  
Date

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DocuSigned by:  
**Erin Johnson**  
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Erin Johnson, Board Chair

[7/9/2023](#)

\_\_\_\_\_  
Date



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### **Consent to Electronically Undertake the TRANSACTION**

You can electronically undertake the TRANSACTION only if you confirm that you meet the following requirements by selecting the box next to “I agree to use electronic records and signature” (the “AGREE BOX”):

1. you can fully access and have read this ERSD;
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3. you can retain all of the TRANSACTION records in a form that you will be able to fully access for later reference;
4. you consent to undertake the TRANSACTION electronically; and
5. you are authorized to undertake the TRANSACTION. (Please note that falsely undertaking the TRANSACTION may subject you to civil liabilities and penalties and/or to criminal penalties.)

If you cannot or are not willing to confirm each of these five things, do not select the AGREE BOX.

### **Withdrawing Consent**

If you select the AGREE BOX, you can withdraw your consent to electronically undertake the TRANSACTION at any time before you complete the TRANSACTION: simply do not finalize it. The only consequence of withdrawing your consent is that you will not finalize the TRANSACTION.

If you select the AGREE BOX, your consent will apply only to this TRANSACTION. You must separately consent to electronically undertake any other transaction with the State of Alaska.

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550 West 7th Avenue  
Suite 1970  
Anchorage, AK 99501  
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